

	<h2 style="margin: 0;">ACTION TAKEN UNDER DELEGATED POWERS BY OFFICER</h2>
<b>Title</b>	<b>Corporate Security Contract – Physical Guarding</b>
<b>Report of</b>	Cath Shaw, Deputy Chief Executive
<b>Wards</b>	All
<b>Status</b>	Public
<b>Enclosures</b>	<ol style="list-style-type: none"> <li>1. Corporate Security Services Specification – 01.08.2021</li> <li>2. Security Scope and Hourly Work Schedule – 01.08.2021</li> <li>3. Moderation Spreadsheet – Corporate Security Guard Serviced 09092021</li> </ol>
<b>Officer Contact Details</b>	Melanie Chiknagi, Head of Property and Portfolio Management <a href="mailto:Melanie.Chiknagi@barnet.gov.uk">Melanie.Chiknagi@barnet.gov.uk</a>

## Summary

This report seeks approval to award the Corporate Security Contract to Blue 9 Security with the contract to commence on 13<sup>th</sup> October 2021. The contract will be for an initial 3-year period with up to 2 years extension option subject to performance review, value of contract and budget.

The contractor will be responsible for core security services related to physical guarding to the total cost of £1,314,015 per annum and £6,570,075 over the full term of the contract should the extension be approved.

## **Decision**

**Approval to proceed with the decision to award the Corporate Security Contract to Blue 9 Security for an initial 3-year term plus a potential 2-year extension commencing on 13<sup>th</sup> October 2021. The full value of the contract across the 5-year period is £6,570,075.**

### **1. WHY THIS REPORT IS NEEDED**

- 1.1 This document evidences the compliant process followed and the reasons behind the decision making to award the Corporate Security Contract to Blue 9 Security.
- 1.2 The existing Corporate Security Contract expired on 19<sup>th</sup> September 2021. There is a formal agreement in place between the incumbent service supplier and LBB to continue the existing security arrangements until contract commencement on 13<sup>th</sup> October 2021, with the service being provided and monthly invoices raised for payment.
- 1.3 Additional safety equipment has been identified as being required to further deter acts of violence within council premises and to protect Security Officers. This equipment is Body Worn Cameras (BWC) and Anti-Stab Vests, which will be introduced at contract commencement for higher risk sites and mobile duties, when Security Officers are deemed to be at their most vulnerable.
- 1.4 Additional ad hoc security services can be requested under the contract for additional costs that have been referenced within the tender submission bid. These services are referenced as Additional and are not part of the core security requirement.

### **2. REASONS FOR RECOMMENDATIONS**

- 2.1 An extensive and compliant tender, assisted by Capita Procurement, was conducted within the Security Services ESPO Framework. The tender included individual evaluations and a joint moderation scored against Method Statement Questions, Security Specification and Hourly Work Schedule. The evaluation panel included members of LBB Estates, LBB Libraries Service and CSG Estates (Facilities Management).
- 2.2 Blue 9 Security scored highest in the tender which was based on bid response quality and price. The quality and price scores are as follows including the overall total.

Overall Summary	QUALITY TOTAL			PRICE TOTAL			OVERALL TOTAL	
	60.00%			40.00%			100.00%	
	Score	Weighted Score	Quality Rank	Price (£)	Weighted Score	Price Rank	Weighted Score	Overall Rank
Blue9Security.co.uk	41	55.40%	1	£1,314,014.58	32.03%	4	87.43%	1
Bidder 2	19	25.40%	4	£1,052,355.64	40.00%	1	65.40%	4
Bidder 3	31	42.00%	2	£1,166,842.26	36.08%	3	78.08%	2
Bidder 4	19	25.80%	3	£1,053,197.00	39.97%	2	65.77%	3

### 3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 A tender outside of the ESPO Framework was initially conducted although there were more than 100 declarations of interest for the service provision within the first 3 weeks of the tender going live. This would have resulted in the evaluation panel having to fully review a potential 100 bids entirely. This was not considered good use of resource. Legal Services were consulted by CSG Procurement and agreed that the tender could be closed and to proceed via a Security Services ESPO Framework.

### 4. POST DECISION IMPLEMENTATION

- 4.1 Once the decision has been approved, HB Public Law will draft the contract with Blue 9 Security to commence on 13<sup>th</sup> October 2021. The contract will reference the Security Specification for core security services and the Hourly Work Schedule. These documents will be used to review performance at the monthly contract meetings.
- 4.2 Body Worn Cameras (BWC) and anti-stab vests will be funded and procured by Blue 9 Security as per the tender submission.
- 4.3 Data Policies and Processes will be agreed via Information Management and implemented ahead of the contract commencement date of 13<sup>th</sup> October 2021.

### 5. IMPLICATIONS OF DECISION

#### 5.1 Corporate Priorities and Performance

- 5.1.1 One of the three Barnet 2024 Corporate Policies is ‘*Safe and strong Communities where communities get along well*’. For council staff who work in LB Barnet assets it is of utmost importance that they feel safe in the workplace and should be unquestionably reassured that they are.
- 5.1.2 With works to the Housing Options Hub at Colindale Office commencing soon and the introduction of a publicly accessible café, together with the already established Family Friendly Hub, there will be a heavy influx of members of

the public coming into the building. As such, the reassurance of safety for both Council staff and the members of the public will be further sought.

## **5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

5.2.1 Awarding the Corporate Security Contract to Blue 9 Security from 13<sup>th</sup> October 2021 for an initial 3-year term for the value of £3,942,045 plus a 2-year extension period totalling £2,628,030. The overall total value of the contract is £6,570,075. The existing contact value is priced at circa £1.7m per annum.

5.2.2 Authorisation to commence procurement was recorded on the Annual Procurement Forward Plan, approved at Policy and Resources Committee on 8<sup>th</sup> December 2020.

5.2.3 Additional safety equipment including Body Worn Cameras and Anti-Stab Vests will become a standard part of uniform for Security Officers when operating in high-risk areas and fulfilling vulnerable duties.

5.2.4 There will be legal fees involved in the documentation, each party is to bear their own costs.

## **5.3 Social Value**

5.3.1 Blue 9 Security is committed to providing apprenticeships, traineeships, and work experience throughout the contract term. Support is also provided to armed forces veterans in the form of Mental Health awareness and guidance.

5.3.2 Blue 9 Security provides employment and training to their employees, many of whom are employed from the local area. Mental Health opportunities are widely available throughout the business.

5.3.3 Blue 9 Security take good care of their staff and therefore there is a low turnover rate, which in turn provides consistency and familiarity across the security contract.

5.3.4 Part of the Blue 9 Security ethos is ensuring a high level of continuity in the services offered and as such deploy, whenever possible, the same Officers to the roles undertaken for each contract. This is reassuring for staff and residents to be familiar with the Security Officers in the building and to have a good relationship with them. Linked with the Corporate Priority of feeling safe, the positive relationship with the security personnel elevates staff enjoyment of being in the office which in turn leads to a productive working environment.

## **5.4 Legal and Constitutional References**

5.4.1 As outlined in the Council's Constitution and Contract Procedure Rules, the bid acceptance process for a procurement of this value, if within budget, is an Officer Delegated Powers Report.

- 5.4.2 As outlined in the Council's scheme of delegations, the Deputy Chief Executive has the authority to sign off the Officer Delegated Powers Report for a decision of this value.
- 5.4.3 Data Processes will clearly specify that footage from the Body Worn Cameras and CCTV is solely the responsibility of Blue 9 Security and LBB has no direct responsibility over the content or management of the footage. However, a formal process will be in place to ensure only the necessary footage is shared with LBB and will detail the circumstances.
- 5.4.4 The extended contract will make it clear that LBB does not own the footage in cases where BWC information or footage is supplied to LBB by Blue 9 Security pursuant to resolving a customer complaint/investigation or legal proceedings.
- 5.4.5 Contractually, Blue 9 Security will be the data controller for BWC footage, as it relates to the safety of their Security Officers, whilst the LBB contract with Blue 9 Security is for them to manage building security.
- 5.4.6 Management and storage of the footage will remain the responsibility of Blue 9 Security, as is the emphasis on them to ensure and reassure LBB that the rights and freedoms of individuals are sufficiently protected when any footage is recorded and watched.

## 5.5 Risk Management

### **LB Barnet may become unsatisfied with Blue 9's security provision**

**CAUSE:** Whilst LBB is currently very happy with the service, there is the possibility that senior management and staff may change over time.

**EVENT:** Cultural alignment with the council and security standards may deteriorate.

**EFFECT:** The service may no longer meet the council's expectations, which could impact upon the council's confidence in Blue 9 Security, as a service provider LBB would need to refer to the terms of the contract to understand what warning provisions are in place as well as the worst-case scenario of having to terminate the contract.

**MITIGATION:** CSG Estates, as managing agents for this contract, will closely manage the contract and monitor the service, via the Facilities Management network, to ensure that the terms of the contract are consistently fulfilled, and that Blue 9 Security ensure that new staff are briefed / trained to specifically meet the needs of the London Borough of Barnet.

## 5.6 Equalities and Diversity

5.6.1 The contract award ensures the continuation of existing security services in place to protect staff, members of the public and LBB owned buildings and assets. Barnet Council is committed to improving the quality of life and wider participation for all in the economic, educational, cultural, and social and community life of the Borough. Blue 9 Security provides a valuable service to Council staff and members of the public that visit council assets. We have considered whether these proposals will give rise to any issues under the Council's Equalities or Diversity policies and do not consider that there are any such concerns.

5.6.2 The contract includes a commitment to meeting London Living Wage and fair pay.

## 5.7 Corporate Parenting

5.7.1 Corporate parenting is not relevant to this paper.

## 5.8 Consultation and Engagement

5.8.1 Not required.

## 5.9 Insight

5.9.1 Not relevant as this paper refers to the security contract for council staff and buildings, not the wider public.

## 6. BACKGROUND PAPERS

6.1 Annual Procurement Plan -Line 1 - [Agenda for Policy and Resources Committee on Tuesday 8th December, 2020, 6.00 pm \(moderngov.co.uk\)](#)

## 7. DECISION TAKER'S STATEMENT

7.1 *I have the required powers to make the decision documented in this report. I am responsible for the report's content and am satisfied that all relevant advice has been sought in the preparation of this report and that it is compliant with the decision-making framework of the organisation which includes Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations. The decision is compliant with the principles of decision making in Article 10 of the constitution.*

**Chief Officer: Deputy Chief Executive**

**Signed: Cath Shaw**

**Dated: 18/10/21**